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**Waikato Civil Defence Emergency Management Joint Committee  
MINUTES**

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Minutes of a meeting of the Waikato Civil Defence Emergency Management Joint Committee held in Council Chamber, 401 Grey Street, Hamilton East on Monday 25 June 2018 at 1.13pm.

**Present:**

<b>Hamilton City Council</b>	Cr L Tooman (Chair)
<b>Hauraki District Council</b>	Cr P Buckthought
<b>Matamata Piako District</b>	Cr B Hunter
<b>Otorohanga District Council</b>	Cr A Williams
<b>South Waikato District Council</b>	Cr T Lee (from 1.19pm)
<b>Thames Coromandel District Council</b>	Cr R Simpson
<b>Waipā District Council</b>	Cr J Bannon
<b>Waitomo District Council</b>	Cr A Goddard

**In Attendance:**

<b>Ministry of Civil Defence and Emergency Management</b>	S Vowles
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**Staff**

L Cavers – CEG Chair  
L Hazelwood – Group Controller  
G Talbot – Group Recovery Manager  
J Snowball - Controller Thames Valley Emergency  
Operating Area  
J Cox – Democracy Advisor

### **Welcome**

Noting the absence of the Chair, the Deputy Chair Cr Tooman welcomed members to the meeting.

### **Apologies**

Apologies from the Cr Vercoe (on other Council business) and Cr Park were noted for absence and Cr Buckthought for lateness.

Cr Hunter moved/Cr Bannon seconded.

CD18/21

### **RESOLVED**

**THAT the apologies of Cr Vercoe, Cr Park and Cr Buckthought (lateness) are accepted.**

**The motion was put and carried (CD18/21)**

### **Confirmation of Agenda**

Agenda Item 2

Cr Tooman moved/Cr Goddard seconded.

CD18/22

### **RESOLVED**

**THAT the agenda of the meeting of the Waikato Civil Defence Emergency Management Joint Committee of 25 June 2018, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried (CD18/2)**

### **Disclosures of Interest**

(Agenda Item 3)

There were no disclosures of interest.

### **Minutes of Previous Meeting**

(Agenda Item 4) Doc # 12445372

Cr Goddard moved/Cr Tooman seconded.

CD18/23

### **RESOLVED**

**THAT the Minutes of the Waikato Civil Defence Emergency Management Joint Committee Extraordinary meeting of 14 May 2018 be received and approved as a true and correct record.**

**The motion was put and carried (CD18/23)**

**Ministry of Civil Defence & Emergency Management update**

(Agenda Item 6) Doc #12605164, 12605469

Presented by S Vowles the report provided the Joint Committee with an update regarding the work programme undertaken by the Ministry.

In summary, and further to the written report it was noted.

- With respect to the response to M Bovis, the Ministry was involved in the support of the Ministry of Primary Industries in Wellington and there would be a level of support required in the Waikato for local operations. This would be undertaken however it had been noted that if there were any regional events the support would revert to traditional regional duties.

During questions, answers and related discussion, the following was noted:

- Noting the Director had commenced a review of the Recovery legislation, the question was asked whether the results of the review would trigger another review or update of the Group Plan. Members were advised that it was not expected to trigger an update, more to provide clarity for each Civil Defence and Emergency Management Group.

Cr Lee in the meeting at 1.19pm.

Cr Simpson moved/Cr Bannon seconded.

CD18/24

**RESOLVED**

**THAT the report “Ministry of Civil Defence & Emergency Management update” (Doc #12605164 dated 27 April 2018) be received.**

**The motion was put and carried (CD18/24)**

**Summary of Coordinating Executive Group Minutes**

(Agenda Item 7) Doc #12620393

Presented by L Cavers, the report provided an update of the Coordinating and Executive Group meeting held 8 June 2018. The report was taken as read and there was no further discussion or questions.

Cr Tooman moved/Cr Hunter seconded.

CD18/25

**RESOLVED**

**That the report “Summary of Coordinating Executive Group Minutes” (Doc # 12620393 dated 13 June 2018) be received.**

**The motion was put and carried (CD18/25)**

**Group Controller/Manager's Report**

(Agenda Item 8) Doc # 12606454

Presented by the Group Controller (L Hazlewood), the report provided the Joint Committee with an update on operational activities and the status of the Service Level Agreements with Hamilton City Council and Waikato District Council.

Cr Buckthought in the meeting at 1.31pm.

During questions, answers and related discussion, the following was noted:

- A member, noting the presence of M Bovis on properties around Cambridge, asked what the potential impact to the region would be. In response members were advised that the Ministry for Primary Industries were looking at staffing an Emergency Operating Centre for the next two years but had a long term "business as usual" approach for a proposed 10 years. The Waikato Civil Defence Emergency Management Group would provide additional support for around two months to give the Ministry time to employ individuals for the various roles.
- The Ministry for Primary Industries would be reimbursing councils for the services provided.
- From a recent trip to Australia it was noted that it appeared that the co-ordination across the states was similar to how New Zealand functioned. With more standardisation in process New Zealand would be comparative to Australia.
- A member noted agreement to the approach of standardising roles and responses across groups in New Zealand and asked where the platform for the standard operations was for New Zealand. In response it was noted that most of the standardising questions and roles were wrapped up in the Ministerial Technical Advisory Group review. Once the outcome of the review was known it would become clear to the groups whether there would be changes to policy or legislation. As the review is being run from outside of the Ministry of Civil Defence and Emergency Management, it was not known where the review would end up.

Cr Simpson moved/Cr Lee seconded.

CD18/26

**RESOLVED**

**THAT the report "Group Controller/Manager's report" (Doc # 12606454 dated 29 May 2018) be received.**

**The motion was put and carried (CD18/26)**

**Group Emergency Management Office Report**

(Agenda Item 9) Doc #12605161

Presented by the Group Controller (L Hazelwood), the report provided the Joint Committee with an update on the activities undertaken by the Group Emergency Management Office.

During questions, answers and related discussion, the following was noted:

- Amendment to table under point 2 – Taupo District Council should refer to the appointed member being Cr Anna Park, not Mayor Trewavas.

Cr Bannon moved/Cr Goddard seconded.

CD18/27

**RESOLVED**

**THAT the report “Group Emergency Management Office Report” (Doc # 12605161 dated 29 May 2018) be received.**

**The motion was put and carried (CD18/27)**

**Strengthening Governance – Strategic Planning for Recovery and Risk Reduction**  
(Agenda Item 10) Doc #12605468

Presented by the Group Recovery Manager (G Talbot) and Emergency Management Co-ordinator – Strategic Planning (D Kruger), the report provided the Joint Committee with background information relating to a presentation and workshop aimed at exploring the opportunities to strengthen risk reduction at a local level. The report was supported by a presentation (Doc # 12661511).

During questions, answers and related discussion, the following was noted:

- Members noted that it was important that Civil Defence had a role in the review of policies and plans to ensure that appropriate consideration was being given to the role held by Civil Defence.
- Members were advised that a key part of their role on the Joint Committee was to take back to their councils the Civil Defence view, and make sure that when the discussion of policies and plans were being had, that they were challenging and testing their councils to ensure the Civil Defence view was being sought or considered. The more the Group Controller and his team could do to identify the issues for the members to disseminate to their councils, the better the Waikato would be.
- Members noted their agreement with the strategy that was presented to them, and noted that the message was around reducing the risk. A member noted that through generations, if there had been no event, people forget. It is important to remind people.

Cr Williams moved/Cr Bannon seconded.

CD18/28

**RESOLVED**

**THAT the report “Strengthening Governance – Strategic Planning for Recovery and Risk Reduction” (Doc # 12605468 dated 28 May 2018) be received.**

**The motion was put and carried (CD18/28)**

Members were introduced to the Team Leader – Group Services (M Bang). The Group Controller provided members with a brief history of Mr Bang’s previous experience and identified his role within the Group Emergency Management Office.

### **EQC Presentation**

(Agenda Item 11) Doc #12695389

Presented by staff from the Hamilton office of the Earthquake Commission, members received a verbal presentation. The verbal presentation was supported by a presentation Doc # 12695389.

Presenting was:

Fiona Sistern – Customer Care

Bridgett Attwood – Technical expert

Rebecca Selwood – Principal advisor (Comms).

During questions, answers and related discussion, the following was noted:

- In terms of flood cover to land following flood and inundation, the cover would relate to dwellings, under buildings and land within an 8m radius of buildings. Cover did not extend to commercial aspects of a rural property like silt on paddocks.
- The method of settlement to a landowner would depend on the cause of the loss. Section 19 of the Earthquake Commission Act provided for calculations and dictated how a claim could be settled.
- The team from the Earthquake Commission would assist all Emergency Operation Centres and be able to respond to any requests for assessment or assistance within around a day. This would support local authorities in working with their communities.
- Subsidence would only be covered by the Commission if it was as a direct result of an event.
- The value of the property and land was determined through local valuers who would provide the market value information.
- Members indicated concern that there was a large portion of the public who did not realise the need for personal insurance to be eligible for cover through the Commission. It was noted that private insurance did not cover natural disasters, where the commission would cover the first \$100,000.
- A member questioned whether direct cover would be available for properties where there was no private cover available. In response it was noted that there was a proposal for direct cover to be considered however it would be on a case by case basis.
- When a claim was paid out, it was up to the claimant how that money would be used, whether to repair their building on their land, sell the land, or purchase and rebuild elsewhere.

The Chair thanked the team for the presentation.

Cr Lee moved/Cr Buckthought seconded.

CD18/29

### **RESOLVED**

**THAT the verbal presentation from the Earthquake Commission be received.**

**The motion was put and carried (CD18/29)**

**Items for the Next Meeting**

(Agenda Item 12)

Members did not note any matters of interest that they wished included on the agenda for the next meeting.

It was confirmed for members that the next meeting would be 3 September 2018 and held at Waikato Regional Council offices, 401 Grey Street, Hamilton East.

Meeting closed at 3.13pm.

Doc # 12639949